Arkansas CTE

Career Readiness (2022-2023)

Evaluate personal qualities and interests for the purpose of making logical career pathway conclusions. 1.0

Performance Indicator 1.1 **Realistically assess and evaluate personality in relation to finding a satisfying and rewarding career.** 1.1

- 1.1.1 Assess personal interests. 1.1.1
- 1.1.2 Pair personal interests with careers that fit those interests. 1.1.2
- 1.1.3 Assess perseverance in relation to career plans and career goals. 1.1.3
- 1.1.4 Evaluate major high school assessment results in relation to future career success. 1.1.4

Performance Indicator 1.2 **Analyze qualities and obstacles that lend themselves to determining individual success.** 1.2

- 1.2.1 Evaluate personal qualities (work ethic, responsibility, respect, etc.) and essential/soft skills that are important to success in a chosen career. 1.2.1
- 1.2.2 Analyze personal obstacles that could hinder career success. 1.2.2

Performance Indicator 1.3 **Make logical conclusions for reaching full potential based upon self-realization objectives.** 1.3

- 1.3.1 Prove that specific work can produce self-satisfaction regardless of income offering the best career fit. 1.3.1
- 1.3.2 Assess opportunities for self-promotion relative to changing societal or demographic needs. 1.3.2
- 1.3.3 Summarize personal traits in relation to reaching one's full potential from a fulfilling career. 1.3.3
- 1.3.4 Evaluate whether a chosen career can satisfy basic human needs through self- actualization. 1.3.4

Develop the career and occupational research ski[illegible] ch[illegible] th[illegible]

Performance Indicator 2.1 **Demonstrate the knowledge of job duties, education and training qualifications, work, environment, job availability, and income potential for a chosen pathway.** 2.1

Skip to main content

2.1.1 Identify different resources for information about career pathways. 2.1.1

2.1.2 Use a variety of resources to explore job duties, education and training qualifications, work environment (on site vs. remote), job availability, and income potential for a chosen pathway. 2.1.2

2.1.3 Analyze how a variety of activities related to career preparation (e.g., volunteering, apprenticeships, structured learning experiences, dual enrollment, job search, scholarships) impacts a chosen career pathway. 2.1.3

2.1.4 Develop a personal plan with the assistance of an adult mentor that includes information about career areas of interest, goals, and an educational plan. 2.1.4

Performance Indicator 2.2 **Evaluate labor market information for determining probability of success based upon extraneous factors in the local, regional and global markets.** 2.2

2.2.1 Identify the different components of the Labor Market. 2.2.1

2.2.2 Identify and analyze economic and workforce trends that can affect future career opportunities in the job market. 2.2.2

Develop a logical sequence of achievable steps aligned to postsecondary and career opportunities. 3.0

Performance Indicator 3.1 **Develop personal goals with relation to available resources and opportunities.** 3.1

3.1.1 Identify and evaluate short, medium, and long-term personal goals. 3.1.1

3.1.2 Evaluate personal values and connect to personal goals. 3.1.2

3.1.3 Demonstrate the use of a decision-making process to align personal goals & values with postsecondary goals and career opportunities. 3.1.3

Performance Indicator 3.2 **Review a student success plan with career pathway options aligned with career goals.** 3.2

3.2.1 Review and evaluate student success plans with chosen career pathways. 3.2.1

3.2.2 Identify various options available in the chosen career pathway. 3.2.2

Skip to main content

formance Indicator 3.3 **Develop a career portfolio (recommend digital) to store, update and manage education, training, and career plans.** 3.3

3.3.1 Evaluate the importance and relevance of a career portfolio. 3.3.1

3.3.2 Identify the various documents that should be contained in a career portfolio. 3.3.2

3.3.3 Review the importance of updating and maintaining information in a career portfolio. 3.3.3

3.3.4 Develop a Career Portfolio. 3.3.4

Develop career readiness essential/soft skills necessary for employment across all career pathways. 4.0

Performance Indicator 4.1 **Evaluate the importance of essential/soft skills necessary for career success.** 4.1

4.1.1 Identify the twelve essential/soft skills needed to obtain a career and career retention: Attitude, communication, work ethic, teamwork, leadership qualities, time management, decision-making, conflict resolution, critical thinking, networking, empathy, and problem solving. 4.1.1

4.1.2 Complete an essential/soft skill assessment questionnaire. 4.1.2

4.1.3 Evaluate and demonstrate essential/soft skills needed for chosen career field. 4.1.3

Performance Indicator 4.2 **Develop strategies to strengthen essential/soft skills.** 4.2

4.2.1 Assess personal traits related to essential/soft skills. 4.2.1

4.2.2 Apply essential/soft skills in various workplace scenarios. 4.2.2

4.2.3 Identify and demonstrate customer service skills necessary for career success. 4.2.3

4.2.4 Research and demonstrate appropriate workplace attire. 4.2.4

Performance Indicator 4.3 **Evaluate the importance of Digital Literacy / Citizenship.** 4.3

4.3.1 Identify positive digital literacy and citizenship. 4.3.1

4.3.2 Evaluate personal digital literacy and citizenship. 4.3.2

4.3.3 Examine how personal digital literacy and citizenship can impact future career options. 4.3.3

4.3.4 Review proper personal device etiquette in the workplace (i.e. cell phone, smart watch, 4.3.4 tablet, etc.). 4.3.4

Skip to main content

4.3.5 Examine and improve digital empathy in the workplace. 4.3.5

Develop financial awareness skills. 5.0

Performance Indicator 5.1 **Develop banking account awareness and assess personal value.** 5.1

5.1.1 Apply how to open and maintain a checking and savings account as well as prepare forms necessary for opening and maintaining accounts. 5.1.1

5.1.2 Reconciling bank statements. 5.1.2

Performance Indicator 5.2 **Create and manage a budget.** 5.2

5.2.1 Identify short-term and long-term financial goals. 5.2.1

5.2.2 Develop a budget to allocate income to necessary and desired spending, including estimates for both fixed and variable expenses. 5.2.2

5.2.3 Explain methods for adjusting a budget for unexpected expenses or emergencies. 5.2.3

Performance Indicator 5.3 **Critique credit card and loan options.** 5.3

5.3.1 For a specified loan amount, compare the monthly loan payment with a 10% down payment versus a 20% down payment. 5.3.1

5.3.2 Identify the primary organizations that maintain and provide consumer credit reports. 5.3.2

5.3.3 Identify the main factors that are included in credit score calculations. 5.3.3

Performance Indicator 5.4 **Examine benefits offered federally and by employer.** 5.4

5.4.1 Research potential income and employee benefit packages that are likely to be offered to new employees by various companies, government agencies, or not-for-profit organizations. 5.4.1

5.4.2 Evaluate employee benefits in addition to wages and salaries when choosing between job and career opportunities. 5.4.2

5.4.3 Examine and identify the parts and deductions commonly found on a paystub. 5.4.3

Performance Indicator 5.5 **Examine federal and state taxes.** 5.5

5.5.1 Analyze the types and purposes of local, state, and federal taxes and the way each is levied and used. 5.5.1

5.5.2 Compute local taxes on products and services. 5.5.2

Skip to main content

5.5.3 Compare and contrast the content and purpose of a standard W-2 and 1099 form. 5.5.3