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Personal Skills: A Colorado graduate demonstrates personal skills through self-awareness, initiative and self-direction, personal responsibility and self-management, adaptability and flexibility, and perseverance and resilience. A student with these skills can: [P](#)

1 Self-Awareness [P.1](#)

Novice

- 1 Accurately recognize one's own emotions, thoughts and values and how they influence behavior [P.1.1](#)

Advanced Beginner

- 2 ... and appropriately express one's own emotions, thoughts and values and identify how they influence behavior [P.1.2](#)

Strategic Learner

- 3 ... and assess personal strengths and limitations, with a well-grounded sense of confidence, optimism and a 'growth mindset' [P.1.3](#)

Emerging Expert

- 4 ... and adapt to environments with appropriate emotions and behaviors, demonstrate personal awareness through the development of positive relationships [P.1.4](#)

2 Initiative/Self-Direction [P.2](#)

Novice

- 1 Recognize personal characteristics, preferences, thoughts and strengths [P.2.1](#)

Advanced Beginner

- 2 ... and pursue opportunities to engage and learn interests [P.2.2](#)

Strategic Learner

- 3 ... and apply knowledge to set goals, make informed decisions and transfer to new contexts [P.2.3](#)

Emerging Expert

- 4 ... and make responsibility for and pursue opportunities [P.2.4](#)

3 Personal Responsibility [P.3](#)

Novice

- 1 Handle impulses and behavior with minimal direction [P.3.1](#)

Advanced Beginner

- 2 ... and discern differences of effective and ineffective processes, communication and tasks [P.3.2](#)

Strategic Learner

- 3 ... and regulate one's emotions, thoughts and behaviors in different situations [P.3.3](#)

Emerging Expert

- 4 ... and develop, plan and organize self-behavior [P.3.4](#)
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4 Adaptability/Flexibility [P.4](#)

Novice

- 1 Recognize emotional response to ideas that differ from one's own [P.4.1](#)

Advanced Beginner

- 2 ... and regulate reactions to differing perspectives [P.4.2](#)

Strategic Learner

- 3 ... and look for and value in different perspectives expressed by others [P.4.3](#)

Emerging Expert

- 4 ... and demonstrate ways to adapt and reach workable solutions [P.4.4](#)
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5 Perseverance/Resilience [P.5](#)

Novice

- 1 Resist distractions, maintain attention, and continue the task at hand through frustration or challenges [P.5.1](#)

Advanced Beginner

- 2 ... and set goals and develop strategies to remain focused on learning goals [P.5.2](#)

Strategic Learner

- 3 ... and focus on learning goals by employing motivation and familiar strategies for engagement and evaluate progress, making necessary changes to stay the course [P.5.3](#)

Emerging Expert

- 4 ... and work effectively in a climate of ambiguity and changing priorities [P.5.4](#)
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Entrepreneurial Skills: A Colorado graduate demonstrates entrepreneurial skills through critical thinking and problem-solving, creativity and innovation, inquiry and analysis, and risk-taking. A student with these skills can: [E](#)

1 Critical Thinking/Problem Solving [E.1](#)

Novice

- 1 Recognize that problems can be identified and possible solutions can be generated [E.1.1](#)

Advanced Beginner

- 2 ... and define the problem using a variety of strategies [E.1.2](#)

Strategic Learner

- 3 ... and make connections between information gathered and personal experiences to apply and/or test solutions E.1.3

Emerging Expert

- 4 ... and “interpret information and draw conclusions based upon information gathered to formulate a new problem.” E.1.4

2 Creativity/Innovation E.2

Novice

- 1 Demonstrate curiosity, imagination and eagerness to learn more E.2.1

Advanced Beginner

- 2 ... and build on personal experience to specify a challenging problem to investigate E.2.2

Strategic Learner

- 3 ... and engage in novel approaches, moves, directions, ideas and/or perspectives E.2.3

Emerging Expert

- 4 ... and synthesize ideas in original and surprising ways E.2.4

3 Inquiry/Analysis E.3

Novice

- 1 Recognize and describe cause-and-effect relationships and patterns in everyday experiences E.3.1

Advanced Beginner

- 2 ... and investigate to form hypotheses, make observations and draw conclusions E.3.2

Strategic Learner

- 3 ... and test hypotheses/prototype with planned process for getting feedback E.3.3

Emerging Expert

- 4 ... and make predictions and design data/information collection and analysis strategies E.3.4

4 Informed Risk Taking E.4

Novice

- 1 Demonstrate a willingness to try new things E.4.1

Advanced Beginner

- 2 ... and demonstrate flexibility, imagination and inventiveness in taking on tasks and activities E.4.2

Strategic Learner

- 3 ... and innovate from failure, connect learning across domains and recognize new opportunities [E.4.3](#)

Emerging Expert

- 4 ... and act on creative ideas to make a tangible and useful contribution [E.4.4](#)
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Civic/Interpersonal Skills: A Colorado graduate demonstrates civic/interpersonal skills through collaboration and teamwork, strong communication skills, global and cultural awareness, civic engagement and strong character. A student with these skills can: [C](#)

1 Collaboration/Teamwork [C.1](#)

Novice

- 1 Recognize how personal actions have had a positive or negative impact on others with feedback as needed [C.1.1](#)

Advanced Beginner

- 2 ... and recognize how members of a community rely on each other, considering personal contributions as applicable [C.1.2](#)

Strategic Learner

- 3 ... and “follow a process identified by others to help generate ideas, negotiate roles and responsibilities, and respects consensus in decision making” [C.1.3](#)

Emerging Expert

- 4 ... and use interpersonal skills to learn and work with individuals from diverse backgrounds [C.1.4](#)
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2 Communication (using information and communications technologies) [C.2](#)

Novice

- 1 Articulate personal strengths and challenges using different forms of communication to express oneself [C.2.1](#)

Advanced Beginner

- 2 ... and consider purpose, formality of context and audience, and distinct cultural norms when planning content, mode, delivery and expression [C.2.2](#)

Strategic Learner

- 3 ... and “establish goals for communication and plan out steps accordingly” [C.2.3](#)

Emerging Expert

- 4 ... and articulate thoughts and ideas effectively using oral, written and nonverbal communication skills in a variety of forms and contexts (including multi-lingual) [C.2.4](#)
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3 Global/Cultural Awareness [C.3](#)

Novice

- 1 Compare attitudes and beliefs as an individual to others [C.3.1](#)

Advanced Beginner

- 2 ... and identify and explain multiple perspectives (cultural, global) when exploring events, ideas and issues **C.3.2**

Strategic Learner

- 3 ... and plan and evaluate complex solutions to global challenges that are appropriate to their contexts using multiple disciplinary perspectives (such as cultural, historical and scientific) **C.3.3**

Emerging Expert

- 4 ... and apply knowledge and skills to implement sophisticated, appropriate and workable solutions to address complex global problems using interdisciplinary perspectives independently or with others **C.3.4**

4 Civic Engagement **C.4**

Novice

- 1 Identify and reflect upon personal connections to community systems **C.4.1**

Advanced Beginner

- 2 ... and connect knowledge (facts, theories, etc.) from personal ideas and understandings to civic engagement **C.4.2**

Strategic Learner

- 3 ... and participate in social or community activities **C.4.3**

Emerging Expert

- 4 ... and “participate effectively in civic life” **C.4.4**

5 Character **C.5**

Novice

- 1 Demonstrate an understanding of cause and effect related to personal decisions **C.5.1**

Advanced Beginner

- 2 ... and state a position and reflect on possible objections to, assumptions and implications of the position **C.5.2**

Strategic Learner

- 3 ... and apply ethical perspectives/ concepts to an ethical question/ situation/ scenario **C.5.3**

Emerging Expert

- 4 ... and “apply a fundamental understanding of the ethical/legal issues in many context including the access and use of information” **C.5.4**

professional skills through task and time management, career awareness, information literacy, productivity and accountability, self-advocacy and leadership. A student with these skills can: **PR**

Novice

- 1 Articulate task requirements and identify deadlines **PR.1.1**

Advanced Beginner

- 2 ... and develop and utilize basic task and time-management strategies effectively **PR.1.2**

Strategic Learner

- 3 ... and demonstrate task-management attributes associated with producing high-quality products including the abilities to: • Work positively and ethically • Manage time and projects effectively • Multi-task • Clearly communicating with others **PR.1.3**

Emerging Expert

- 4 ... and set personal goals and take responsibility for those goals through reflection upon prior outcomes **PR.1.4**

2 Career Awareness **PR.2**

Novice

- 1 Ask questions and learn more about careers and other life pursuits **PR.2.1**

Advanced Beginner

- 2 ... and connect careers and other life pursuits to personal interest **PR.2.2**

Strategic Learner

- 3 ... and “pursue a path of inquiry initiated by personal connections to careers and other life pursuits” **PR.2.3**

Emerging Expert

- 4 ... and demonstrate knowledge, understanding and personal awareness of how one’s dreams and interests translate into career fulfillment and career pathways available in local, regional, national and global arenas **PR.2.4**

3 Information Literacy **PR.3**

Novice

- 1 Articulate the most effective options to access information needed for a specific purpose **PR.3.1**

Advanced Beginner

- 2 ... and identify and evaluate key attributes of a variety of information sources (e.g., books, newspapers, online or print articles, social media) for validity **PR.3.2**

Strategic Learner

- 3 ... and “examine how individuals interpret messages differently, how values and points of view are included or excluded, and how media can influence beliefs and behaviors” **PR.3.3**

Emerging Expert

- 4 ... and “analyze both how and why media messages are constructed and for what purposes,” and use information accurately, ethically and creatively for the issue or problem at hand [PR.3.4](#)
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4 Use Information and Communications Technologies [PR.4](#)

Novice

- 1 Find information through the use of technologies [PR.4.1](#)

Advanced Beginner

- 2 ... and communicate information through the use of technologies [PR.4.2](#)

Strategic Learner

- 3 ... and evaluate information through the use of technologies [PR.4.3](#)

Emerging Expert

- 4 ... and create information through the use of technologies [PR.4.4](#)
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5 Self-Advocacy [PR.5](#)

Novice

- 1 Appropriately express a range of emotions to communicate personal ideas/needs [PR.5.1](#)

Advanced Beginner

- 2 ... and ask questions to develop further personal understanding [PR.5.2](#)

Strategic Learner

- 3 ... and demonstrate confidence in sharing ideas/feelings [PR.5.3](#)

Emerging Expert

- 4 ... and demonstrate an accurate and clear sense of goals, abilities, needs and know how to request and/or acquire them [PR.5.4](#)
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6 Leadership [PR.6](#)

Novice

- 1 Model positive behaviors for others [PR.6.1](#)

Advanced Beginner

- 2 ... and demonstrate leadership skills (e.g., organizing others, taking initiative, team-building) [PR.6.2](#)

Strategic Learner

- 3 ... and demonstrate confidence while recognizing that personal actions impact others [PR.6.3](#)

Emerging Expert

- 4 ...and educate and inspire others to realize their potential [PR.6.4](#)