Indiana CTE

ICE Work Based Learning-Internship

Students will be able to assess personal skills, abilities, aptitudes, strengths, and weaknesses as they relate to career exploration and development	1 Research multiple career pathways related to the filed of interest WBL-1.1
	2 Analyze personla characteritics, abilities, knowledge and skills needed for career success in chosen career pathway WBL-1.2
	3 Evaluate personal characteristics, abilities, knowledge and skills needed for career success in chosen career pathway WBL-1.3
	4 Re-evaluate career pathway plan to determine appropriate post-secondary educational options WBL1.4
Students will be able to understand and apply the personal qualities that affect success	1 Choose ethical courses of action WBL-2.1
	2 Evaluate feedback to improve job performance WBL-2.2
	3 Demonstrate a positive customer/client attitude WBL-2.3
	4 Utilize appropriate etiquette for various occasions WBL-2.4
	6 Analyze discrimination laws and give examples of discrimination WBL-2.6
	7 Maintain confidentiality and integrity WBL-2.7
	8 Utilize effective comunication and interpersonal skills WBL-2.8
	9 Demonstrate information, communications, and technology literacy WBL-2.9
Students will be able to understand workplace safety and workplace practices	1 Indentify causes of accidents and apply safety procedures to prevent aCCIDENTS WBL-3.1
	2 Develop characteristics of professionalism WBL-3.2
	3 Collaborate effectively with team members (classroom or the workplace) WBL-3.3
	4 Demonstrate an eagerness to learn new responsibilities or improve current responsibilities WBL-3.4
	xhibit initiative in learning new skills and improving workplace skills WBL-3.5

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	6 Summarize emergency preparedness plans for chosen career pathway WBL-3.6
	7 Examine workplace regulations, health and safety guidelines and inspections for chosen career pathway WB:-3.7
	8 Analyze licensure requirements for facilities and employees in chosen career pathway WBL-3.8
Students will be able to develop strategies for an effective transition from school to career	1. Prepare a formal search, application and interview using the latest trends WBL-4.1
	2 Demonstrate personal accountability and work productivity WBL-4.2
	3 Develop skills to give and receive constructive criticism WBL-4.3
	4 Exhibit leadership and responsibility in the professional setting WBL-4.4
	5 Demonstrate critical thinking and problem solving in the professional setting WBL-4.5
	6 Evaluate feedback to improve job performance and create professional work habits WBL-4.6
	7. Create a five year career goal plan WB:-4.7
Students will evaluate their own career portfolio and pathway plan	1 Prepare and update a career portfolio based on a career pathway plan, which will include a resume, sample cover letters, letters of recommendation, examples of work and technical skills, internship or work experience smmaries, validation of work/internship experience, industry certifications, documentation of extracurricular and comunity service activities, and awards WBL-5.1
	2 Complete the training agreement document with signatures from the employer, internship coordinator, parents, and student WBL-5.2
	3 Create a training plan (based on content standards) in collaboration with the employer, teacher, and parents that include work-based learning goals and content related standards WBL-5.3
	4 Create an evidence based presentation portfolio WBL-5.4