Indiana CTE

Preparing for College and Careers: Recommended Grade Level: 9

Students evaluate personal characteristics to develop and refine a personal profile. PCC-1	1 **Assess personal, family and community standards, values and ethics** PCC-1.1 2 **Analyze personal aptitudes, traits, interests, attitudes, and skills** PCC-1.2 3 **Determine personal priorities and goals for life and career** PCC-1.3 4 **Determine learning style preferences and their application to lifelong learning** PCC-1.4
Students investigate one or more Career Clusters and Indiana's College and Career Pathways, based on individual interests, to further define career goals. PCC-2	1 **Determine roles, functions, education, and training requirements of various career options within one or more career clusters and pathways** PCC-2.1 2 **Analyze career trends, options and opportunities for employment and entrepreneurial endeavors for selected career clusters and pathways** PCC-2.2 3 **Evaluate selected careers and pathways for education requirements, working conditions, benefits, and opportunities for growth and change** PCC-2.3 4 **Use appropriate technology and resources to research and organize information about careers** PCC-2.4
Students analyze college and other postsecondary options to know what educational opportunities are available after high school. PCC-3	1 **Demonstrate understanding of postsecondary educational options including technical certificate programs, apprenticeship, military and two- and four-year college programs** PCC-3.1 2 **Examine public and private colleges and other postsecondary educational options** PCC-3.2 3 **Demonstrate knowledge of the statewide resources available to explore college and postsecondary options** PCC-3.3 4 **Demonstrate knowledge of the cost of postsecondary educational options and various financial aid options** PCC-3.4

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Students apply higher order thinking and problem solving processes to make decisions about education, life and career. PCC-4

1. **Demonstrate skills for questioning and posing problems, thinking independently, and communicating decisions with clarity and precision** PCC-4.1
2. **Analyze choices, options and consequences of life and career decisions** PCC-4.2
3. **Apply a decision-making process to identify short- and long-term life and career goals** PCC-4.3

Students create flexible plans of action for achieving personal goals through secondary education, college, career and life. PCC-5

1. **Apply knowledge of Core 40 and Honors diploma requirements to create a high school graduation plan** PCC-5.1
2. **Apply decision-making processes to making a planning for postsecondary education and career** PCC-5.2
3. **Design a flexible career plan that incorporates life-long learning and career advancement options** PCC-5.3
4. **Evaluate high school graduation plan, post-secondary plan and career plans in light of decisions about college and career pathways and options** PCC-5.4

Students demonstrate personal skills needed for success in personal, family, community, and career aspects of life. PCC-6

1. **Flexibility and Adaptability** PCC-6.1
    1. Integrate roles, responsibilities and relationships in a climate of ambiguity and changing priorities. PCC-6.1.1
    2. Evaluate strategies for incorporating feedback and change in a variety of contexts. PCC-6.1.2
2. **Initiative and Self-Direction** PCC-6.2
    1. Prioritize tactical (short-term) and strategic (long-term) goals. PCC-6.2.1
    2. Work independently and complete tasks without supervision. PCC-6.2.2
    3. Demonstrate initiative to assess past experiences, plan future progress, and expand lifelong learning opportunities to advance skill levels towards a professional level. PCC-6.2.3
3. **Social and Cross-Cultural Skills** PCC-6.3
    1. Interact effectively with others in a respectable, professional manner PCC-6.3.1
    2. Respect cultural differences and work effectively with people from a range of social and cultural backgrounds PCC-6.3.2
    3. Respond open-mindedly to different ideas and values PCC-6.3.3
    4. Leverage social and cultural differences to create new ideas and increase both innovation and quality of work PCC-6.3.4
4. **Productivity and Accountability** PCC-6.4

    Work positively and ethically PCC-6.4.1

    Manage time and projects effectively PCC-6.4.2

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3 Participate actively, as well as be reliable and punctual PCC-6.4.3

4 Present oneself professionally and with proper etiquette PCC-6.4.4

5 Collaborate and cooperate effectively in teams PCC-6.4.5

6 Be accountable for results PCC-6.4.6

5 Leadership and Responsibility PCC-6.5

1 Use interpersonal and problem-solving skills to influence and guide others toward a goal PCC-6.5.1

2 Inspire others to reach their very best via example and selflessness PCC-6.5.2

3 Demonstrate integrity and ethical behavior in using influence and power PCC-6.5.3

4 Receive and give constructive criticism PCC-6.5.4

5 Act responsibly with the interests of the larger community in mind PCC-6.5.5

Students demonstrate knowledge and skills needed to navigate life and work environments in the global economy. PCC-7

1 Demonstrate knowledge, skills, and attitudes needed for seeking employment PCC-7.1

1 Career opportunity research PCC-7.1.1

2 Personal and career portfolio PCC-7.1.2

3 Interviewing PCC-7.1.3

4 Networking PCC-7.1.4

2 Demonstrate knowledge and skills needed for effective communication in school, life and career settings PCC-7.2

3 Demonstrate understanding of employer and employee expectations PCC-7.3

4 Demonstrate standards of legal and ethical behavior in human, cultural, and societal issues related to technology and digital citizenship PCC-7.4

5 Demonstrate standards of personal appearance, attire, grooming, and etiquette appropriate for specific school, life and career settings PCC-7.5