

# Comprehensive Workplace Experience in Architecture and Construction (2023)

The following competencies are to be taught within ALL application level courses offered in your school's approved pathway. [0](#)

- 1 Demonstrate an understanding of industry standards for personal safety including the safe use of tools, equipment, and hazardous materials.** [0.1](#)
- 2 Demonstrate time management skills.** [0.2](#)
- 3 Create and utilize employment documents including a resume and portfolio.** [0.3](#)
- 4 Demonstrate job seeking and interview skills.** [0.4](#)
- 5 Understand and respond to performance reviews.** [0.5](#)

## Benchmark 1 [1](#)

- 1 Secure a position (paid, unpaid, or volunteer) with an established local business, industry or organization in the Architecture & Construction field.** [1.1](#)
- 2 Participate in an orientation that reviews workforce responsibilities.** [1.2](#)
- 3 Develop and demonstrate industry standard work habits and attitudes necessary to become a responsible employee.** [1.3](#)
- 4 Utilize knowledge and skills to perform job duties to industry standards.** [1.4](#)
- 5 Complete all job assignments within the allotted time frames.** [1.5](#)
- 6 Utilize effective communication skills when working with co-workers and clients.** [1.6](#)
- 7 Follow established safety skills, workplace policies, and appropriate equipment usage as per industry standards.** [1.7](#)
- 8 Compile evidence of work experience success, and technical skills through development of an exit portfolio, reflection paper, journal, or presentation.** [1.8](#)