Kentucky CTE

Transportation Education: Automotive Education: Shop Management 470301 (2026–2027)

Maintain tools/equipment. 1

1 Maintain tools/equipment. 1

Develop customer relations skills. 2

2 Develop customer relations skills. 2

Prepare work orders. 3

3 Prepare work orders. 3

Maintain inventory. 4

4 Maintain inventory. 4

Maintain service records. 5

5 Maintain service records. 5

Supervise personnel. 6

6 Supervise personnel. 6

Prepare parts requisition. 7

7 Prepare parts requisition. 7

Provide fiscal management. 8

8 Provide fiscal management. 8

Complete an incident report. 9

9 Complete an incident report. 9