9-10

Applies appropriate academic and technical skills: Academic skills and technical skills complement one another. A career ready individual applies these skills in a strategic manner to accomplish tasks. 1

ACADEMIC ATTAINMENT

1 Apply knowledge and regulate attitudes to achieve education and training requirements of high school and postsecondary goals. 1.9-10.1

TECHNICAL SKILL ATTAINMENT

2 Develop technical career skills in CTE program of study, CTSO competitions and workplace learning aligned to career goals. 1.9-10.2

STRATEGIC THINKING

3 Refine solutions to problems by predicting outcomes based on data and evidence. 1.9-10.3

Communicates effectively and appropriately: Expressing ideas, providing instruction, informing others, sharing knowledge and providing customer service are critical in a career. 2

WRITING

1 Write documents for a variety of purposes and audiences using varied media formats. 2.9-10.1

SPEAKING

2 Use speaking strategies to appropriately communicate ideas in a variety of situations. 2.9-10.2

PRESENTATIONS

3 Create presentation media using appropriate transitions and animation to add interest for a variety of audiences. 2.9-10.3

PROFESSIONAL ETIQUETTE

4 Consistently demonstrate socially acceptable manners, personal appearance, communication styles, and cell phone use in school, workplaces, and community activities. 2.9-10.4

CUSTOMER SERVICE

5 Consistently display positive attitudes and behaviors of helpfulness to others. 2.9-10.5

Contributes to employer an
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PERSONAL RESPONSIBILITY

Be on time and well prepared for individual and group assignments at school and activities. 3.9-10.1

self-interest. It also means the ability to see the bigger picture of playing a role in the success of the employer and community through personal, civic and community actions. 3

MEETS WORKPLACE EXPECTATIONS

2 Provide evidence of meeting school expectations which are similar to success in workplaces, i.e. attendance, tardiness, homework completion, following policies, etc. 3.9-10.2

CIVIC RESPONSIBILITY AND SERVICE

3 Identify careers that could meet personal career goals and contribute to the community as well. 3.9-10.3

Makes sense of problems and perseveres in solving them: Recognizing and solving problems is a daily requirement of nearly every American worker and entrepreneur. From small technical issues, to group dynamics, to design of overall systems, opportunities abound for the career ready individual to solve problems in the workplace. 4

PERCEPTIVENESS

1 Diagnose origin of problems to be fixed and devise a plan to prevent the problem in the future. 4.9-10.1

PROBLEM SOLVING

2 Use creativity to expand options then critically evaluate to determine best solutions focused on the goal. 4.9-10.2

PERSEVERANCE/WORK ETHIC

3 Tolerate difficulties or start over if necessary and persist to complete the goal. 4.9-10.3

Uses Critical Thinking: Nearly all careers now require interaction with complex systems of technical components, complex dynamics of people or both. Many decisions are not simple and straightforward; rather, they require the ability to intelligently reason through and make complex decisions. 5

CRITICAL THINKING

1 Approach problems with reasoning and logic to hypothesize results for further evaluation to make informed decisions. 5.9-10.1

DECISION MAKING

2 Evaluate how current decision making practices are affecting college and career choices. 5.9-10.2

ADAPTABILITY

3 Exercise flexibility to respond effectively to change and describe how change will continuously impact life at home, school, and work. 5.9-10.3

Demonstrates innovation and creativity: The 21st cen[illegible] re[illegible] thi[illegible]

CREATIVITY

1 Enhance creative thinking by combining concepts in different ways to create new ideas. 6.9-10.1

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INOVATION

thinking. Successful individuals will be expected to generate and share new ideas. 6	2 Accept constructive criticism from others to improve results. 6.9-10.2
Models ethical leadership and effective management: The ability to influence others relies on leadership. Today's workplace provides greater transparency and accountability where the ability to ethically lead and manage is essential. 7	**LEADERSHIP** 1 Encourage and organize group members to use their individual talents to work together effectively in school and activities. 7.9-10.1 **ETHICS** 2 Apply ethical decision-making skills to establish responsible social and work relationships. 7.9-10.2 **MANAGEMENT** 3 Demonstrate organizational skills to implement goals in school and activities. 7.9-10.3
Works productively in teams and demonstrates cultural competency: Nearly all careers now require interaction with complex systems of technical components, complex dynamics of people or both. Many decisions are not simple and straightforward; rather, they require the ability to intelligently reason through and make complex decisions. 8	**TEAMWORK** 1 Contribute effectively in groups as a member and offer leadership to accomplish goals. 8.9-10.1 **CONFLICT RESOLUTION** 2 Anticipate common conflicts in groups and analyze how conflict resolution strategies can improve group work. 8.9-10.2 **SOCIAL & CULTURAL COMPETENCE** 3 Demonstrate cultural competence while interacting with others from different backgrounds. 8.9-10.3
Utilizes technology: The career ready individual has an understanding of how to use technology and apply it successfully in the workplace. Advances in technology require individuals to quickly learn and use many tools and applications. 9	**DATA GATHERING, ACCESS AND MANAGEMENT** 1 Use spreadsheets to calculate, graph, organize, present, and display data in a variety of real world settings. 9.9-10.1 **TOOLS AND APPLICATIONS** 2 Demonstrate workplace technology tools aligned to a career cluster of interest. 9.9-10.2 **TECHNOLOGY ETHICS** 3 Explain potential risks associated with the use of networked digital environments (internet, cell phones, wireless networks) and sharing personal information. 9.9-10.3

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Manages personal career development: Managing a personal career includes exploration, preparation and participation. Each person is responsible for creating and maintaining their own career. Career management includes understanding and meeting the expectations for behavior and skills in the workplace. 10

PLANNING

1 Update PLP for academics, CTE program of study, workplace learning, CTSOs, and activities aligned to career and postsecondary goals. 10.9-10.1

JOB SEEKING

2 Use a variety of resources and technology platforms to learn how to search, contact employers and apply for career opportunities. 10.9-10.2

RESUME, PORTFOLIOS, & INTERVIEWS

3 Update resume, document career skills in a career portfolio and demonstrate interview skills. 10.9-10.3

PROFESSIONAL DEVELOPMENT

4 Seek and participate in challenging learning activities related to career goals during school and after school time. 10.9-10.4

ENTREPRENEURSHIP

5 Pursue entrepreneurship workplace experiences, skills assessments, and feedback from business owners to consider entrepreneurship as a career choice. 10.9-10.5

Attends to personal and financial well-being: The career ready individual recognizes the benefits of physical, mental, social and financial well-being to be successful in a career. 11

PERSONAL WELL-BEING

1 Set goals and track progress on healthy social, emotional, and physical habits to maintain wellness. 11.9-10.1

FINANCIAL WELL-BEING

2 Apply effective money management concepts to make career decisions by considering options with the use of cost benefit analysis. 11.9-10.2