

Employability Education

1- Career Awareness and Exploration

SELF-AWARENESS S-AW

Formulate an awareness of self to include personal strengths, challenges and other relevant characteristics.

- 1 Use available resources to investigate one's own disability. S-AW.1
- 2 Identify, based on present levels, strengths and weaknesses. S-AW.2
- 3 Determine one's own personality traits and identify how these affect learning and progress. S-AW.3
- 4 Become knowledgeable of laws and regulations that delineate the rights of individuals with disabilities. S-AW.4
- 5 Define success and how one's own self affect one's success. S-AW.5
- 6 Explore the personal identity using a variety of role models. S-AW.6
- 7 Complete a learning styles inventory and provide a written reflection on the results. S-AW.7

SELF-ADVOCACY S-AD

Understand responsibilities to make appropriate decisions and choices that will affect education, post-secondary goals and adult life.

- 1 Become knowledgeable of personal values, traits and learning accommodations. S-AD.1
- 2 Explore the concepts of informed decision making and making individual choices based on one's own preferences. S-AD.2
- 3 Develop an oral or written report on the impact of work and having a disability. S-AD.3

COMMUNICATION/ SOCIAL SKILLS C

Demonstrate an awareness of appropriate communication skills, how to handle criticism, and how to develop appropriate personal relationship skills with both peers and adults. Students will learn to work as a team.

- 1 Explain methods of demonstrating cooperation in the workplace: dealing with criticism/gossip, working as a team/group, and workplace diversity. C.1
- 2 Describe appropriate communication and social routines for a variety of workplace situations: oral speaking, written communication, and internet etiquette. C.2

- 3 Recognize the importance and desirable characteristics of appropriate workplace behaviors: personal attitude, and work ethic. **C.3**

**PORTFOLIO
INFORMATION **PI****

Create a personal student portfolio using technology that illustrates an understanding of rubrics. Begin the development of a resume.

- 1 Demonstrate an appropriate use of technology to include appropriate online etiquette & safety. **PI.1**
- 2 Understand the importance of assessments and rubrics when developing a student portfolio. **PI.2**
- 3 Define the components of a resume. **PI.3**

**SELF-
DETERMINATION **SD****

Demonstrate the importance of making decisions that reflect wise choices, setting goals, determining the steps to achieve those goals and effective problem-solving.

- 1 Demonstrate an understanding of appropriate decision making in everyday life situations. **SD.1**
- 2 Identify the major components of goal attainment: Setting goals, problem-solving, and writing reflections. **SD.2**
- 3 Explore the concepts of service learning and community engagement as it relates to successful employment. **SD.3**
- 4 Complete a self-determination self- assessment and provide a written reflection on the results. **SD.4**

**THINKING ABOUT
WORK **TW****

Develop a plan of study that will help bridge secondary and post-secondary options upon the completion of the credential.

- 1 Identify the concepts associated with and the importance of why people work. **TW.1**
- 2 Demonstrate an understanding of the different Career Clusters and the types of associated jobs. **TW.2**
- 3 Identify the difference between part-time/ full-time work. **TW.3**
- 4 Identify potential jobs and roles for specific career clusters of interest. **TW.4**
- 5 Complete a career-interest assessment and provide a written reflection on the results. **TW.5**

SOFT SKILLS **SS**

Understand the importance of critical thinking, problem-solving, time management, judgment and decision- making, personal appearance and care, social perceptiveness and leadership qualities.

- 1 State the major concepts and components of soft skills: constructive criticism, personal qualities, desirable traits, personal appearance, and personal care. **SS.1**
 - 2 Demonstrate awareness of successful work habits: professional growth, networking, leadership and teamwork skills. **SS.2**
 - 3 Complete a study skills assessment and provide a written reflection on the results. **SS.3**
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PLANNING FOR EMPLOYMENT **PE**

Utilize aptitude and ability assessments to explore career options. Learn the transition components of the IEP to assist in planning for post-secondary choices.

- 1** Define the concepts of aptitude and ability. **PE.1**
- 2** Explore optional careers applying one's own aptitude and abilities. **PE.2**
- 3** Identify the transition components of the IEP and utilize this information during an analysis of the IGP. **PE.3**
- 4** Explain the importance of maintaining a healthy lifestyle. **PE.4**