

Employability (2021)

Evaluate positive work behaviors and personal qualities [E 1](#)

- 1 Identify personal qualities, aptitudes, skills, and values (personal and work) [E 1.1](#)
- 2 Identify and demonstrate positive work qualities [E 1.2](#)
- 3 Analyze appropriate self-management skills as related to specific work environments [E 1.3](#)

Demonstrate skills to successfully seek and obtain employment [E 2](#)

- 1 Identify employment opportunities [E 2.1](#)
- 2 Create professional employment documents [E 2.2](#)
- 3 Demonstrate effective interview skills for employment [E 2.3](#)

Demonstrate effective workplace communication [E 3](#)

- 1 Demonstrate effective and appropriate communication in the workplace using various methods [E 3.1](#)

Explore workplace responsibilities [E 4](#)

- 1 Research employers' rights and responsibilities [E 4.1](#)
- 2 Understand employee rights and responsibilities [E 4.2](#)
- 3 Display behaviors needed to maintain employment [E 4.3](#)

Make connections between employment options and training requirements [E 5](#)

- 1 Develop a post high school plan aligned to individual abilities, goals and values [E 5.1](#)
- 2 Apply employability concepts through experiential learning [E 5.2](#)