

# Business Lab (2015)

Adopted 2015

## Business Lab

**1. The student demonstrates professional standards/employability skills required by business and industry. The student is expected to:**

- A. communicate effectively with others using oral and written skills; **1.A**
- B. demonstrate collaboration skills through teamwork; **1.B**
- C. demonstrate professionalism by conducting oneself in a manner appropriate for the profession and workplace; **1.C**
- D. demonstrate a positive, productive work ethic by performing assigned tasks as directed; **1.D**
- E. comply with all applicable rules, laws, and regulations; **1.E**
- F. demonstrate time-management skills by prioritizing tasks, following schedules, and tending to goal-relevant activities in a way that uses time wisely and optimizes efficiency and results; and **1.F**
- G. pursue appropriate licensing, certification, and/or credentialing requirements relevant to the business field. **1.G**

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**2. The student develops an elevated aptitude for the essential skills listed for the recommended corequisite course(s). The student is expected to:**

- A. demonstrate deeper understanding of related course requirements; **2.A**
- B. develop mastery of hands-on skills at an industry accepted standard; and **2.B**
- C. exhibit progress toward achieving industry recognized documentation of specific expertise in a business field or skill. **2.C**